

1 **MINUTES OF MEETING**
2 **PARKLAND PRESERVE**
3 **COMMUNITY DEVELOPMENT DISTRICT**
4

5 The Regular Meeting of the Board of Supervisors of the Parkland Preserve Community
6 Development District was held on Wednesday, August 15, 2018 at 2:30 p.m. the Bartram Trail Branch
7 Library, 60 Davis Pond Boulevard, Fruit Cove, Florida 32259.

8 **FIRST ORDER OF BUSINESS – Roll Call**

9 Ms. Comings-Thibault called the meeting to order.

10 Present and constituting a quorum were:

11	Mohammad Bataineh	Board Supervisor, Chairman
12	Nasrullah Ghafoor	Board Supervisor, Vice Chairman
13	Sara Ascha	Board Supervisor, Assistant Secretary

14 Also present were:

15	Patricia Comings-Thibault	District Manager, DPFPG
16	Maik Aagaard	Assistant Treasurer, DPFPG
17	Jere Earlywine	District Counsel, Hopping Green & Sams (<i>via phone</i>)
18	Michael McGowan	Chase Properties
19	Thomas Inman	District Engineer, Kimley-Horn
20	Peter Dame	Bond Counsel, Ackerman LLP (<i>via phone</i>)
21	Michael Balanky	Landowner Representative Chase Properties

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23 *The following is a summary of the discussions and actions taken at the August 15, 2018 Parkland*
24 *Preserve CDD Board of Supervisors meeting.*
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26 **SECOND ORDER OF BUSINESS – Audience Comments**

27 Ms. Comings-Thibault opened the floor for the audience to ask questions and to comment on
28 agenda items. There being none, next item followed.
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30 **THIRD ORDER OF BUSINESS – Administrative Items**

31 Ms. Comings-Thibault presented the administrative items that included the minutes of the Board
32 of Supervisors' regular meeting held on June 4, 2018 (*Exhibit 1*) and the check register for June 30, 2018
33 (*Exhibit 2*) to the Board for their review and consideration.

34 A. **Exhibit 1:** Approval of the Minutes from the June 4, 2018 Meeting

35 On a MOTION by Mr. Bataineh, SECONDED by Ms. Ascha, WITH ALL IN FAVOR, the Board
36 approved the minutes of the Board of Supervisors' regular meeting held on **June 4, 2018** for the Parkland
37 Preserve Community Development District.

38 B. **Exhibit 2:** Presentation of Check Register for June 30, 2018

39 On a MOTION by Mr. Bataineh, SECONDED by Ms. Ascha, WITH ALL IN FAVOR, the Board
40 approved the check register for **June 30, 2018** for the Parkland Preserve Community Development
41 District.
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44 **FIFTH ORDER OF BUSINESS – Public Hearing Regarding the Fiscal Year (FY) 2018/2019**
45 **Budget**

46 Ms. Comings-Thibault called for a motion to open the public hearing regarding the Fiscal Year
47 (FY) 2018/2019 Budget. Ms. Comings-Thibault presented the Fiscal Year (FY) 2018/2019 Budget
48 (**Exhibit 3**) to the Board for their review and consideration and asked for questions or corrections. There
49 being none, Ms. Comings-Thibault asked for a motion to close the public hearing.

50 On a MOTION by Mr. Bataineh, SECONDED by Ms. Ascha, WITH ALL IN FAVOR, the Board opened
51 the Fiscal Year (FY) 2018/2019 Budget public hearing for the Parkland Preserve Community
52 Development District.

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54 On a MOTION by Mr. Bataineh, SECONDED by Ms. Ascha, WITH ALL IN FAVOR, the Board closed
55 the Fiscal Year (FY) 2018/2019 Budget public hearing for the Parkland Preserve Community
56 Development District.

57 A. **Exhibit 4:** Consideration and Adoption of Resolution 2018-34; Annual Appropriation Resolution
58 Adopting the Fiscal Year (FY) 2018/2019 Budget

59 Ms. Comings-Thibault presented Resolution 2018-34; Annual Appropriation Resolution Adopting the
60 Fiscal Year (FY) 2018/2019 Budget to the Board for their review and consideration.

61 On a MOTION by Mr. Bataineh, SECONDED by Ms. Ascha, WITH ALL IN FAVOR, the Board
62 adopted Resolution **2018-34**; Annual Appropriation Resolution Adopting the Fiscal Year (FY) 2018/2019
63 Budget for the Parkland Preserve Community Development District.

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65 **SIXTH ORDER OF BUSINESS – Public Hearing Regarding Special Assessments**

66 Ms. Comings-Thibault called for a motion to open the public hearing regarding special
67 assessments and asked for questions or comments. There being none, Ms. Comings-Thibault asked for a
68 motion to close the public hearing.

69 On a MOTION by Mr. Bataineh, SECONDED by Ms. Ascha, WITH ALL IN FAVOR, the Board opened
70 the special assessments public hearing for the Parkland Preserve Community Development District.

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72 On a MOTION by Mr. Bataineh, SECONDED by Ms. Ascha, WITH ALL IN FAVOR, the Board closed
73 the special assessments public hearing for the Parkland Preserve Community Development District.

74 A. **Exhibit 5:** Consideration and Adoption of Resolution 2018-35; Imposing and Levying Special
75 Assessments

76 Ms. Comings-Thibault presented Resolution 2018-35; Imposing and Levying Special Assessments to
77 the Board for their review and consideration. Mr. Earlywine explained the resolution and asked for
78 questions. Mr. Bataineh asked about pre-payment penalty on the debt. Discussion ensued.

79 On a MOTION by Mr. Bataineh, SECONDED by Ms. Ascha, WITH ALL IN FAVOR, the Board
80 adopted Resolution **2018-35**; Imposing and Levying Special Assessments for the Parkland Preserve
81 Community Development District.

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85 **SEVENTH ORDER OF BUSINESS – Consideration of Statements of Qualification in Response to**
86 **Engineer Request for Quote (RFQ)**
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88 Ms. Comings-Thibault presented the statements of qualification in response to the engineer
89 request for quote (RFQ) that included the ranking of statements (*Exhibit 6*) and the form of agreement for
90 engineering services (*Exhibit 7*) to the Board for their review and consideration. Ms. Comings-Thibault
91 asked for a motion for authorization to negotiate.

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93 On a MOTION by Mr. Bataineh, SECONDED by Ms. Ascha, WITH ALL IN FAVOR, the Board
94 approved the authorization to negotiate for the Parkland Preserve Community Development District.

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97 On a MOTION by Mr. Bataineh, SECONDED by Ms. Ascha, WITH ALL IN FAVOR, the Board
98 approved the Form of Agreement for Engineering Services in substantial form for the Parkland Preserve
99 Community Development District.

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102 **EIGHTH ORDER OF BUSINESS – Consideration and Adoption of Resolution 2018-36; A**
103 **Designation of Meeting Times & Location**

104 Ms. Comings-Thibault presented Resolution 2018-36; A Designation of Meeting Times &
105 Location to the Board for their review and consideration.

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107 On a MOTION by Mr. Bataineh, SECONDED by Ms. Ascha, WITH ALL IN FAVOR, the Board
108 adopted Resolution **2018-36**; A Designation of Meeting Times & Location to be held on the 4th Monday
109 of each month at 2:30 p.m. at the Bartram Trail Branch Library, 60 Davis Pond Boulevard, Fruit Cove,
110 Florida 32259 for the Parkland Preserve Community Development District.

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113 **NINTH ORDER OF BUSINESS – Update Regarding Construction Related Matters**

114 Ms. Comings-Thibault presented the update regarding construction related matters.

115 *This item is tabled until the next meeting.*

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117 **TENTH ORDER OF BUSINESS – Staff Reports**

118 Ms. Comings-Thibault opened the floor for the district staff to present their reports. Discussion
119 ensued.

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ELEVENTH ORDER OF BUSINESS – Adjournment

Ms. Comings-Thibault asked for final questions, comments, or corrections before the meeting concludes. There being none, Ms. Comings-Thibault asked for a motion to adjourn the meeting.

On a MOTION by Mr. Bataineh, SECONDED by Ms. Ascha, WITH ALL IN FAVOR, the Board adjourned the meeting for the Parkland Preserve Community Development District.

**Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on _____.

Signature

Signature

141

Printed Name
Title: **Secretary** **Assistant Secretary**

Printed Name
Title: **Chairman** **Vice Chairman**

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